

**Bern Creek Improvement Association Inc.**  
**Minutes of Board of Directors Meeting**  
**1601 Bern Creek Loop**  
**March 28, 2017**  
**7:00 pm**

Mike Hutchinson called the meeting to order at 7:03 pm. A quorum of the board has been achieved with Mike Hutchinson, John Helmich, Ann Forrest, Cindy Martin and Kathy Gustafson. Ken Castro and Kaki Decker were excused.

Meeting was properly posted by Ann Forrest.

**Minutes:** February 28, 2017 Kathy made a motion to accept the minutes as revised, Cindy seconded, all in favor.

**Presidents Report:** Mike is going to cover his report in the items below

**Treasurer Report:** Checks were approved and signed. Alex will email the B&P invoice back to Mike. Ann made a motion to move the \$26966.08 to reserves Kathy seconded, all in favor motion passes. Alex to confirm the \$625.00 was taken out of the reserve account for the Claybrook invoice.

**Document Review Committee:** Next meeting April 18, 2017

**Cowpen Lane Update:** Mike reported that the county had been out and cleared the south side of Slough. There was discussion amongst the board as to how to proceed with the shoulder. Mike will ask Claybrook for advisement on our options.

**Newsletter:** Alex reported that we did not hear back from anyone regarding email addresses for future newsletters.

**Website:** Alex noted that we could have up to 10 Bern Creek emails for board members. Mike asked Alex to look into the audio file further and ask about pointing to a link.

**Collections update and 2400 Bern Creek Loop:** Alex went through the collections list. Second notices have been sent to the owners, and they will be followed by intent to liens in March. Alex reported that the attorney sent a follow up letter to 2400 BCL acknowledging the partial payment and gave one more chance to pay.

**Violation Update:** The board reviewed the most recent list. Alex reported Urfer has not sent in their app yet. Mike suggested we send a friendly reminder. Alex reported that 1200 BCL has started their tree trimming and she shared his intention to be complete by mid-April.

Gary Dahl was present on behalf of the ARC Committee to explain their findings on 1800 BCL application for shed application. The ARC feels there are still many unanswered questions and more information is needed from the owner. The ARC and Board feel like the plan to approve this shed, needs to be written up and given to the owner to execute. Mike and the ARC will work on that.

After consulting the board, Alex will send a letter to 1801 BCL about the trailers/equipment in the "woods". Alex to send letter to Sarimentio regarding "new" building.

**New Business:**

**Status of tree trimming invoices:** Alex will send a second notice to all and put the charges on the

balance sheet.

Committee Reports: Ann spoke about the stop sign posts. They need cleaned and painted. Ann and Gary Dahl will work on this.

Next Meeting on April 25, 2017 at Mike and Eileen's home.

With no further business coming before the board, Mike made a motion to adjourn at 8:20pm