

# **BERN CREEK IMPROVEMENT ASSOCIATION**

# **FINANCIAL REPORT FOR FEBRUARY 2017**

I have compiled the financial statements of Bern Creek Improvement Association for the month ending February 28, 2017 and offer the following report to the Board of Directors. The Association uses the modified accrual method of accounting; monthly financials are produced and provided to the Board Members. Financial statements are available to each homeowner upon request.

# **BALANCE SHEET:**

As of February 28, 2017, cash in the operating account(s) totaled: \$63,539.77

As of February 28, 2017, cash in the reserve account(s) totaled: \$23,530.25

As of February 28, 2017, delinquent assessments totaled: \$13,052.00

(Delinquent assessments include dues regular assessments, special assessments & interest charges)

# **INCOME & EXPENSE STATEMENT:**

For the month ending February 28, 2017, operating revenue amounted to \$7,571.99

The Association incurred operating expenses of \$7,063.02

Resulting in Net Operating INC OME of \$508.97 for the month.

# **FOR EACH BUDGETED ACCOUNT:**

I have reviewed the comparison of budget to actual and noted the following items to be *over* budget: Legal Expense, Collections (meeting re: proposed amended Bylaws & Articles)

Deborah Pendleton, Accountant

Date

# **Balance Sheet**

Tuesday, February 28, 2017

# Bern Creek Improvement

A1	A	37 Ct		4	2017
Accrual	Accounting	Year Starts	January	1.	2017

	Accrual Accounting Year St	arts January 1, 201	7
ASSETS Current Assets			
1100 BC Operating, Sabal#		\$63,539.77	
1101 Due To <from> Op A</from>		(\$6,168.83)	
1210 Member Accts Receiv	vable	\$13,052.00	
1410 Prepaid Insurance Reserve Accounts		\$692.50	
1111 Due To <from> Rs</from>		\$6,168.83	
1990 BC Rsv Acct, Saba	d 0093	\$23,530.25	
	Total Reserve Accounts	\$29,699.08	
	Total Current Assets		\$100,814.52
	TOTAL ASSETS	•	\$100,814.52
LIABILITIES		:	
Current Liabilities			
2110 Accounts Payable		\$61.00	
2220 Deferred Revenue		\$68,920.00	
	Total Current Liabilities		\$68,981.00
	TOTAL LIABILITIES		\$68,981.00
EQUITY			
Equity			
Reserve Funds			
3030 Reserve for Roads		\$28,782.41	
3040 RSV Fences		\$916.67	
	Total Reserve Funds	\$29,699.08	
3990 Retained Earnings		\$1,167.75	
Current Year Earnings		\$966.69	
3	Total Equity	4	\$31,833.52
	TOTAL EQUITY		\$31,833.52
	TOTAL LIABILITIES AND EQUITY		\$100,814.52

Revenue and Expenses
Wednesday, February 1, 2017 to Tuesday, February 28, 2017

# Bern Creek Improvement

Accrual Accounting Year Starts January 1, 2017

		Current	Percent	Year To Date	Percent
INCOME Income	•				
4110 Association Dues		\$3,490.58	46.1	\$6,981.17	48.3
4125 Interest, Reserve Acct		\$4.49	0.1	\$9.47	0.1
4130 Late Fee Income		\$680.00	9.0	\$680.00	4.7
4910 Reserve Income	_	\$3,396.92	44.9	\$6,793.83	47.0
	Total Income	<b>\$7,5</b> 71.99	100.0	\$14,464.47	100.0
	TOTAL INCOME	\$7,571.99	100.0	\$14,464.47	100.0
EXPENSES Administrative Expenses					
6010 Annual Report		\$0.00	0.0	\$61.25	0.4
6110 Management Fee		\$700.00	9.2	\$1,400.00	9.7
6115 Misc Admininstrative		\$3.00	0.0	\$6.00	0.0
6120 Insurance Expense		\$61.17	0.8	\$122.34	0,8
6130 Legal Exp, Collections		\$0.00	0.0	\$124.97	0.9
6135 Legal Expense		\$1,145.00	15.1	\$1,405.00	9.7
6150 Postage & Printing	_	\$2.44	0.0	\$74.92	0.5
	Total Administrative Expenses	\$1,911.61	25.2	\$3,194.48	22.1
Maintenance Expenses 6310 Right of Way, Mowing		\$1,750.00	23.1	\$3,500,00	24.2
or or taght or tray, indiving	Tetal Maintenana Francisco				
	Total Maintenance Expenses	\$1,750.00	23.1	\$3,500.00	24.2
Other Expense 7999 Transfer to Reserves		\$3,401.41	44.9	\$6,803.30	47.0
	Total Other Expenses	\$3,401.41	44.9	\$6,803.30	47.0
	TOTAL EXPENSES	\$7,063.02	93.3	E12 407 7P	= = 02.2
				\$13,497.78	93.3
	NET INCOME (LOSS) =	\$508.97	6.7	\$966.69	6.7

# Unexpended Budget Report Tuesday, February 28, 2017

# Bern Creek Improvement 2017 Budget

Bern Creek Improvement Accrual Accounting Year Starts January 1, 2017

	W	Month To Date			Year To Date		Annual	Annual Budget	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Unexpended	
INCOME	=		J						
4110 Association Dues	3,490.58	3,492.67	(2.09)	6,981.17	6,985.34	(4.17)	41,912.00	34,930.83	
4125 Interest, Reserve Acct	4.49	0.00	4.49	9.47	0.00	9.47	0.00	(9.47)	
4130 Late ree income	1,396.92	00.0	0000	6 793 83	0.00	00.089	0.00	(680.00)	
Total Income	7,571.99	6,889.59	682.40	14,464.47	13,779.17	685.30	82,675.00	68,210.53	
TOTAL INCOME	7.571.99	6.889.59	682.40	14.464.47	13.779.17	685.30	82.675.00	68 210 53	
EXPENSES				) ) ) )					
Administrative Expenses									
6010 Annual Report	0.00	0.00	0.00	61.25	62.00	(0.75)	62.00	0.75	
6110 Management Fee	200.00	700.00	0.00	1,400.00	1,400.00	0.00	8,400.00	7,000.00	
6115 Misc Admininstrative	3.00	0.00	3.00	00.9	0.00	00.9	0.00	(00.9)	
6120 Insurance Expense	61.17	64.17	(3.00)	122.34	128.34	(00.9)	770.00	647.66	
6130 Legal Exp, Collections	0.00	83.33	(83.33)	124.97	166.66	(41.69)	1,000.00	875.03	
6135 Legal Expense	1,145.00	416.67	728.33	1,405.00	833.34	571.66	5,000.00	3,595.00	
6150 Postage & Printing	2.44	83.33	(80.89)	74.92	166.66	(91.74)	1,000.00	925.08	
6160 Accounting, Taxes	0.00	0.00	0.00	0.00	0.00	00'0	180,00	180.00	
6170 Meeting Expense	0.00	20.83	(20.83)	0.00	41.66	(41.66)	250.00	250.00	
6170 Website	0.00	62.50	(62.50)	0.00	125.00	(125.00)	750.00	750.00	
Total Administrative Expenses	1,911.61	1,430.83	480.78	3,194,48	2,923.66	270.82	17,412.00	14,217.52	
Maintenance Expenses	250	1 016 27	(156.67)	2 600 00	6 C C C C C C C C C C C C C C C C C C C	(F2 120)	2000	00 000	
6310 Kight of Way, Mowing 6320 Fences, Signs & Grounds	0.00	41.67	(41.67)	0.00	4,000,0 40,000,0	(83.34)	500.00	500.00	
6323 Tree Trimming/Removal	00.0	83.33	(83.33)	00.00	166.66	(166.66)	1,000.00	1,000.00	
Total Maintenance Expenses	1,750.00	2,041.67	(291.67)	3,500.00	4,083.34	(583.34)	24,500.00	21,000.00	
Other Expense 7999 Transfer to Reserves	3,401.41	3,396.92	4.49	6,803.30	6,793.83	9.47	40,763.00	33,959.70	
Total Other Expenses	3,401.41	3,396.92	4.49	6,803.30	6,793.83	9.47	40,763.00	33,959.70	

# Unexpended Budget Report Tuesday, February 28, 2017

Bern Creek Improvement 2017 Budget (Continued)

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James and	
Jane Courts	
A continuous	
Account	
Improvement	
James E.	
d	5

<b>Serve</b>	N	Month To Date			Year To Date		Annual Budget	Budget
•	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Unexpended
TOTAL EXPENSES	7,063.02	6,869.42	193.60	13,497.78	13,800.83	(303.05)	82,675.00	69,177.22
NET INCOME (LOSS)	508.97	20.17	488.80	69.996	(21.66)	988.35		
UNEXPENDED (OVER EXPENDED)								(69.996)

# Bank Reconciliation BC Operating, Sabal# on Tuesday, February 28, 2017

k Summary					
Opening Balance	\$56,814.90				
Less Cleared Checks	\$11,341.13				
Less Other Cleared Subtract	ions \$0.00				
Plus Cleared Deposits	\$19,160.00				
Plus Other Cleared Addition	\$0.00				
Cleared Balance	\$64,633.77				
Cleared Balance	\$64,633.77				
Statement Balance on 2/28/201					
Difference	\$0.00	In Balance			
leared Checks					
1087 12/5/2016	Wilhlem Brothers Landscap			\$1,050.00	
1088 12/5/2016	Wilhlem Brothers Landscap			\$1,750.00	
	Becker & Poliakoff			\$2,978.69	
	Bethel Mennonite Church			\$75.00	
1093 12/27/2016	Wilhlem Brothers Landscap			\$1,750.00	2 checks skipped
	Auto Owners Insurance			\$657.00	1 checks skipped
	Red Carpet Management			\$705.44	1 checks skipped
1098 2/1/2017	Wilhlem Brothers Landscap			\$1,750.00	r encers artiplen
	Claybrooke Engineering			\$625.00	
			9 Items	\$11,341.13	
eared Deposits					
2/1/2017	Deposit			£1.740.00	
	Deposit			\$1,740.00	
	Deposit			\$6,090.00	
	Deposit Deposit			\$6,090.00	
				\$1,740.00	
	Deposit			\$1,740.00	
	Deposit			\$870.00	
2/24/2017	Deposit			\$890.00	
			7 Items	\$19,160.00	
ncleared Checks and Other Sub	tractions		0.1		
	Becker &Poliakoff			\$1,084.00	
1101 2/28/2017	Wilhlem Brothers Landscap			\$1,750.00	
			2 Items	\$2,834.00	
edger Balance Summary			A STATE OF THE STA		
Cleared Balance on 2/28/2017		\$64,633.77			
Less Uncleared Checks and	Other Subtractions	\$2,834.00			
Plus Uncleared Deposits and		\$0.00			
Available Balance on 2/28/201	_	\$61,799.77			

# Bank Reconciliation BC Rsv Acct, Sabal on Tuesday, February 28, 2017

nik Summary					
Opening Balance	\$23,525.76				
Less Cleared Checks	\$0.00				
Less Other Cleared Subtractions Plus Cleared Deposits	00.02 00.02				
Plus Other Cleared Additions	\$4.49				
Cleared Balance	\$23,530.25				
Cleared Balance	\$23,530.25				
Statement Balance on 2/28/2017	\$23,530.25				
Difference	\$0.00	In Balance			
her Cleared Additions			Averse and		
2/28/2017 Interest				\$4.49	
			I Item	\$4.49	
dger Balance Summary			2010 (		
Cleared Balance on 2/28/2017		\$23,530.25			
Less Uncleared Checks and Other Subtra	actions	\$0.00			
Plus Uncleared Deposits and Other Add	itions	\$0.00			



PERIODIC STATEMENT

BERN CREEK IMPROVEMENT ASSOCIATION INC Date: OPERATING ACCOUNT

3056 UNIVERSITY PKWY SARASOTA, FL 34243

Date: Feb 28, 2017 Period: Feb 01, 2017 to Feb 28, 2017

(28 days)

Join Us for March Madness Starting March 12th It's a Slam Dunk at Sabal Palm Bank

Your Account(s) at a Glance

Deposit Account(s) Association Business CK-

Account

Interest Earned YTD Balance as of 02/28 0.00 64,633.77

ACCOUNT #: CK



Association Business Checking

Bern Creek Improvement Association Inc Operating Account

Enclosures: 16

Beginning Balance as of 02/01/17 Deposits & Other Credits Charges & Fees Checks & Other Debits Average Balance Ending Balance as of 02/28/17

56,814.90 19,160.00 0.00 11,341.13 61,532.11

64,633.77



Account #: CK

PERIODIC STATEMENT BERN CREEK IMPROVEMENT ASSOCIATION INC

Feb 28, 2017

# Charges and Fees Related to Overdrafts and Returned Items

	Total For This Period	Total Year-to-Date
Total Overdraft Fees:	0.00	0.00
Total Returned Items Fees:	0.00	0.00

# Transaction Information

Date Check#	Description	Credit	Debit
		Amount	Amount
02/02	Deposit	1,740.00	
02/02	Deposit	6,090.00	
02/06	Deposit	1,740.00	
02/06	Deposit	6,090.00	
02/13	Deposit	1,740.00	
02/21	Deposit	870.00	
02/27	Deposit	890.00	
		0.500	

# Check Information

Date 02/01 02/01 02/01	Check# 1087 1088 1089	Amount 1,050.00 1,750.00 2,978.69	Date Check# 02/15 1095 * 02/02 1097 * 02/06 1098	Amount 657.00 705.44 1,750.00
02/01	1089	2,978.69 75.00	02/06 1098 02/03 1099	1,750.00 625.00
02/01	1093 *	1.750.00 İ	•	

<sup>\*</sup> Indicates a break in the Check number order.

# Daily Balance Information

Date 02/01 02/02 02/03	Balance 49,286.21 56,410.77 55,785.77	Date 02/13 02/15 02/21	Balance 63,605.77 62,948.77 63,818.77	Date 02/27 02/28	Balance 64,633.77 64,633.77
02/06	61,865.77	02/23	63,743.77		

Hida Oleken

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2/23/2017 1090 \$75.00

POOLOBER COLLIECTIVE WILL Lichally Hold.

2/1/2017 1089 \$2,978.69

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<u>.</u>	MODIOS MORSIFERS	Phil	Duker .

2/2/2017 1097 \$705.44

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2/3/2017 1099 \$625.00

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2/15/2017 1095 \$657.00

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2/6/2017 1098 \$1,750.00



PERIODIC STATEMENT

BERN CREEK IMPROVEMENT ASSOCIATION INC Date: RESERVE ACCOUNT

3056 UNIVERSITY PKWY SARASOTA, FL 34243

Date: Feb 28, 2017 Period: Feb 01, 2017 to Feb 28, 2017

(28 days)

Join Us for March Madness Starting March 12th It's a Slam Dunk at Sabal Palm Bank

Your Account(s) at a Glance

Deposit Account(s) Association Money Ma CK-

Account #

Interest Earned YTD Balance as of 02/28 9.47

23,530.25

ACCOUNT #: CK

Association Money Market

Bern Creek Improvement Association Inc Reserve Account

Enclosures: 0

Beginning Balance as of 02/01/17 Deposits & Other Credits Charges & Fees Checks & Other Debits Average Balance Ending Balance as of 02/28/17

23,525.76 4.49 0.00 0.00 23,525.76

23,530.25



Account #: CK -

PERIODIC STATEMENT BERN CREEK IMPROVEMENT ASSOCIATION INC

Feb 28, 2017

Charges and Fees Related to Overdrafts and Returned Items

1		Total F	or This Perio	d   Total	Year-to-Date
Total Overd	raft Fees:		0.0	0	0.00
Total Retur	ned Items Fees	: 1	0.0	0	0.00
Transaction 3	Information				
Date Check#	Description	n		Credit	Debit
02/28	Interest C	redit		Amount 4.49	Amount
Daily Balance	Information				
	Balance ,530.25	Date	Balance	Date	Balance

Check Register
Wednesday, February 1, 2017 to Tuesday, February 28, 2017

		BC Operating, Sabal#	
Check C Posted 1097 2/1/2017	Pavce and Details Red Carpet Man		Мето
UARY MANAGEMENT	\$700.00	Management Fee for Bern Creek Improvement	February mgmt, doc storage, reimb for po
UARY MANAGEMENT	\$3.00	Misc Administrative for Bern Creek Improvement	February mgmt, doc storage, reimb for po
UARY MANAGEMENT		Postage & Printing for Bern Creek Improvement	February mgmt, doc storage, reimb for po
1098 2/1/2017 5212 JANUAR	Wilhlem Brother  \$1,750.00	s Landscap \$1,750.00 Lawn Mowing for Bern Creek Improvement	January service
1099 2/1/2017 7164	Claybrooke Engi 8 \$625.00	neering \$625.00 Reserve for Roads for Bern Creek Improvement	Completion of Schematic & Engineer's Opi
1100 2/28/2017 38931:	Becker &Poliako 2 \$1,084.00	off \$1,084.00 Legal Expense for Bern Creek Improvement	Assn: meeting w/Michael H & Kaki D re p
1101 2/28/2017 530:	Wilhlem Brother \$1,750.00	s Landscap \$1,750.00 Lawn Mowing for Bern Creek Improvement	February service
	Tota	1 for BC Operating, Sabal# 0029 \$5,914.44	

Deposit Register Wednesday, February 1, 2017 to Tuesday, February 28, 2017

# BC Operating, Sabal#

Posted 2/1/2017	<u>C</u> X	Payce and Details  Deposit  Amount \$6,090.00	Мето
1/30/2017		\$870.00 Payment Received from Scoggins, Pamela	Check #8591
		\$870.00 Association Dues for 2401 Bern Creek Loop	Check #8591
1/30/2017		\$870.00 Payment Received from Thomas, Craig & Helena	Check #4966
		\$870.00 Association Dues for 1407 Oak Hammock Rd	Check #4966
1/30/2017		\$870.00 Payment Received from Arsenault, David & Lauren	Check #4937
		\$870.00 Association Dues for 1350 Bern Creek Loop	Check #4937
1/30/2017		\$870.00 Payment Received from Patti, Stephen & Danielle	Check #94004
		\$870.00 Association Dues for 1207 Oak Hammock Rd	Check #94004
1/30/2017		\$870.00 Payment Received from Rossiter, Wendy TTEE	Check #62293
		\$870.00 Association Dues for Vacant Land	Check #62293
1/30/2017		\$870.00 Payment Received from Rossiter, Erik & Wendy	Check #62293
		\$870.00 Association Dues for 1150 Bern Creek Loop	Check #62293
1/30/2017		\$870.00 Payment Received from Rossiter, Erik & Wendy	Check #62293
		\$870.00 Association Dues for 1150 Bern Creek Loop	Check #62293
2/1/2017	х	Deposit \$1,740.00	
1/30/2017		\$870.00 Payment Received from Martin, Doug & Cindy	Check #1015
		\$870.00 Association Dues for 12026 Slough Rim Rd	Check #1015
1/30/2017		\$870.00 Payment Received from Pepper, Lloyd &Jacqueline	Check #1136
		\$870.00 Association Dues for 2100 Bern Creek Loop	Check #1136
	X	Deposit \$6,090.00	
2/2/2017		\$870.00 Payment Received from Crist, Kurt & Catherine	Check #2590
		\$870.00 Association Dues for 2350 Bern Creek Loop	Check #2590
2/2/2017		\$870.00 Payment Received from Miller, Darrell	Check #5383
		\$870.00 Association Dues for Pine Prairie Rd	Check #5383
2/2/2017		\$870.00 Payment Received from Curley, August & Rochelle	Check #1624
		\$870.00 Association Dues for 2405 Moccasin Hollow Rd	Check #1624
2/2/2017		\$870.00 Payment Received from Castro, Ken	Check #1281
		\$870.00 Association Dues for 1200 Pine Prairie Rd	Check #1281
2/2/2017		\$870.00 Payment Received from Schoettle, Susan	Check #108
		\$870.00 Association Dues for 1300 Bern Creek Loop	Check #108
2/2/2017		\$870.00 Payment Received from Miller, John	Check #9016 John Miller Crane Service
		\$870.00 Association Dues for 11801 Marsh Head Rd	Check #9016 John Miller Crane Service
2/2/2017		\$870.00 Payment Received from Giles, John & Tisha	Check #1907
		\$870.00 Association Dues for 1101 Pine Prairie Rd	Check #1907

Deposit Register Wednesday, February 1, 2017 to Tuesday, February 28, 2017

			BC Operating, Sabali (Continued)	
Posted	<u>C</u>	Pavec and Details	<u>Amount</u>	Мето
2/6/2017	X	Deposit	\$1,740.00	
2/3/2017			yment Received from Sherrell, George	Check #2392
		\$870.00	Association Dues for 11502 Celestine Pass	Check #2392
2/3/2017		\$870.00 Pay	yment Received from Toler, Dan & Carol	Check #66526
		\$870.00	Association Dues for 1650 Bern Creek Loop	Check #66526
2/13/2017	х	Deposit	\$1,740.00	
2/10/2017		\$870.00 Pay	yment Received from Weaver, Peter & Wilma	Check #377
		\$870.00	Association Dues for 1701 Bern Creek Loop	Check #377
2/10/2017		\$870.00 Pay	yment Received from Smith, Jeffrey L	Check #291
		\$870.00	Association Dues for 1200 Bern Creek Loop	Check #291
2/17/2017	x	Deposit	\$870.00	
2/17/2017		\$870.00 Pay	yment Received from Presley, Rodney & Peggy	Check #62133463, Acceptance Ok'd by Meli
		\$12.00	Int on Unpaid Assmt Bal for 2400 Bern Creek Loop	Check #62133463, Acceptance Ok'd by
		\$25.00	Lien Notice Fee for 2400 Bern Creek Loop	Check #62133463, Acceptance Ok'd by
		\$12.00	Int on Unpaid Assmt Bal for 2400 Bern Creek Loop	Check #62133463, Acceptance Ok'd by
		\$12,00	Int on Unpaid Assmt Bal for 2400 Bern Creek Loop	Check #62133463, Acceptance Ok'd by
		\$12.00	Int on Unpaid Assmt Bal for 2400 Bern Creek Loop	Check #62133463, Acceptance Ok'd by
		\$797.00	Association Dues for 2400 Bern Creek Loop	Check #62133463, Acceptance Ok'd by
2/24/2017	X	Deposit	\$890.00	
2/24/2017		-	yment Received from Sharp, Mary	Check #7053968
		\$20.00	Association Dues for 2101 Bern Creek Loop	Check #7053968
2/24/2017			yment Received from Dufresne, Lisa	Check #1031
		\$870,00	Association Dues for 2500 Bern Creek Loop	Check #1031
			Total for BC Operating, Sabal# 0029 \$19,160.00	

Aged Payables Tuesday, February 28, 2017

90 Days		
60 Days		
30 Days		
Current	\$61.00	\$61.00
Not Due		
Davs		
Payable Due Date	\$61.00 2/28/2017	\$61.00
Amount	\$61.00	\$61.00
Description	Invoice # CERT OF RECORDING	Report Totals
Date Clerk of Court	2/28/2017	

# Member Balances Tuesday, February 28, 2017

	Be	m Creek Improvemen	nt		
<u>Member</u>		Unneid Charges	Advance	Open Credits	Balance
					\$910.00 \$910.00
					\$910.00
					\$40.00
					\$40.00
					\$910.00
					\$984.00
					\$910.00
					\$910.00
					\$910.00
					\$968.00
					\$910.00
					\$55.00
					\$910.00
					\$915.00
					\$910.00
•					\$40.00
1					\$910.00
	Para Creek Improvement T-1-1	C17 057 00	00.00		
	Bern Creek Improvement Total	\$13,052.00	\$0.00	\$0.00	\$13,052.00