

**Bern Creek Improvement Association Inc.**  
**Minutes of Board of Directors Meeting**  
**1550 Bern Creek Loop**  
**May 22, 2018**  
**7:00 pm**

Mike Hutchinson called the meeting to order at 7:05 pm. A quorum of the board has been achieved with Mike Hutchinson, Kaki Decker, Cindy Martin, Kenny Castro, Gary Dahl and Michael Resnick. Meeting was properly noticed by Kaki Decker

**Minutes April 2018:** Michael made a motion to accept the April 2018 minutes, Cindy seconded, all in favor, MOTION PASSES.

**Treasurer Report:** Kaki gave the treasurer report as of May 22, 2018: Operating Acct \$31,880.91, Reserve Acct \$97971.21.

- Kaki made a motion to approve the Wilhelm and RCM check, but to hold the Becker and Poliakoff Check. All in favor. Motion Passes.
- Kaki made a motion to approve the reimbursement to Mike Hutchinson in the amount of \$96.30 for sod, Michael seconded, all in favor Motion Passes.
- The final transfer to the reserve account was completed.
- Alex reported on the collections. All owners remaining on the list have been issued an intent to lien. If any of the board members know the owners to make a call that may be helpful as well.

**OLD BUSINESS:**

**Document Review Committee:**

Kaki reported that the committee met on 5/15/18. The next meeting is on 6/19/18. We need more feedback on the topics that are being discussed. Alex will include the future meeting dates in the mailing with the fence letter.

**Bridges and Culverts**

SPT came out and “eyeballed” the main culverts to see if they need to be cleaned out. SPT said they did not need to camera the pipes. They advised to repair at the clean out. Mike and Kenny will get with 2250 regarding cutting back the trees near that culvert and hanging in the street.

**Drainage:**

Mike presented the letter to go out to all owners regarding the fences. Alex will make minor edits and send.

**Cowpen Lane Update:** MPH reminded the board about the upcoming meeting with Mike Moran regarding Cowpen Lane. He identified specific subjects we want to cover and shared that with Mr. Moran’s assistant.

**Board Vacancy:** Pending, board members are still asking around.

**Violation Update:** Alex reviewed the final notices with the board. The board discussed action on final notices. Discussed sending a letter from the attorney. No action taken.

**New Business:**

The board reviewed the previous action item list.

Michael discussed and presented the law as it pertains to shooting guns in a neighborhood. Cindy raised the questions of where the sales application came from that Alex had emailed. Alex said it came from the previous management company. RCM has since deleted it from their system. Kaki made a motion to not use a sales application, Kenny seconded, all in favor Motion Passes.

5/22 Action Item List:

1. Mike/Kenny to meet with 2250 to review blockage and cut trees
2. Mike to email Mike Moran questions in advance of the meeting
3. Alex to edit fence letter and mail to membership
4. Mike to speak with August Curley
5. Alex to make sure Final Notices are charged to the owners
6. Alex to send letter procedure to the board.
7. Mike to ask the attorney about Variance Cost.
8. Alex to follow up with 2250 on ARC App
9. Michael to follow up with B&P regarding billing
10. Mike and Lance to follow up on Dobbert's Ditch
11. Alex to follow up with Wilhelm
12. Kaki s/w Doc committee over minimum rental time.
13. Mike to send Dan Bailey to the board

Next meeting on June 26th at 1550 BCL.

With no further business coming before the board, the meeting was adjourned at 8:40.